



**NOPSEMA**

Australia's offshore  
energy regulator

# Notifications and Monthly Reporting - What's changing?

May 2025 Information Session

[nopsema.gov.au](https://nopsema.gov.au)



## New work, health and safety regulations



- A review of Australia's offshore safety regime conducted by the Department of Industry, Science and Resources (DISR) identified improvements that could help strengthen and enhance offshore worker safety outcomes.
- To implement these, the OPGGS Act and the OPGGS Safety Regulations have now been amended.
- The new regulations reflect changes to the Offshore Petroleum and Greenhouse Gas Storage Act 2006, which was amended by Parliament in May 2024, and published in December 2024.
- The changes will come into force on **12 June 2025**.

# Monthly Information Sessions



- February – AEP hosted session, general overview of the changes
- March – Key topics: Safety Cases, Safety Critical Systems, HSRs
- April – Follow up Safety Cases Session
- April – Key Topics: Design Notification Scheme (DNS), Vessel Activity Notification Scheme (VANS)
- **May – Key Topics: Notifications and Monthly Reporting**
- June – Key Topics: General FAQ post in force date of 12 June 2025

## At a glance:

### **Sexual harassment and psychosocial health**

- Clarifying the definition of “health” to include psychological health.
- Requirement to describe control measures against harassment and bullying in the safety case.
- New reporting requirements for incidents of sexual harassment, bullying and harassment.

### **Compliance and enforcement - notifications & reporting**

- Clarifying notification and reporting requirements.
- New requirements for reporting worker hours and persons on board.

### **Contact information**

- Operators to notify NOPSEMA of key contact information as part of monthly reporting.

## Motivation for Change

### Safety Regulations changes and new NOPSEMA guidance materials

- New Safety Regulation coming in place 12 June 2025
- Regulations amended to enhance offshore activities being undertaken in a way that reduces the risk to health and safety of persons at or near a facility
- Regulations implement a number of new regulatory requirements
- Opportunity to reduce and simplify a number of industry guidance materials
- Opportunity to provide simpler and more consistent guidance across different fields (Saf/Env/WI)
- Opportunity to prepare for enhanced digitisation of regulatory reporting



# Reporting psychosocial matters

## Safety Regulations changes

- Operator must supply written notice of an incident of:
  - Sexual harrassment
  - Bullying
  - Harrassment
- Definitions for the above have been taken from *Sex Discrimination Act 1984* and Safe Work Australia guidance
- Notice to be provided as soon as practicable after an Operator becomes aware of incident
- De-identified notification to be in writing via a templated form to a dedicated NOPSEMA email
- Written report about the incident to be provided to NOPSEMA within 30 days
- Ties in with new psychosocial requirements within Safety Cases

# Monthly Operational Activities Report

## Safety Regulations changes

- Monthly Operational Activities Report replaces the existing N-03300-FM0522-Deaths or Injuries – Monthly Summary
- Each month the Operator of a facility must provide the following information:
  - Contact details for key personnel associated with the facility
  - Minimum and Maximum numbers of workers on the facility (including contractors)
  - Total numbers of workers hours (including contractors)
  - Numbers and types of injuries:
    - Includes: Circumstances of injury / actions to avoid adverse impact / actions to control incident / Future corrective actions
  - Deidentified information about suicides or attempted suicides
  - De-identified information about incidents of mental ill-health (other than first aid)
  - Emergency contacts for the facility
- New templated reporting form has been created providing fields for all of the above information
- Report to be submitted via email by 15th of the following month
- First report covering the month of June 2025 is required to be submitted 15 July 2025

# New Guidance Note – Notifications and Reporting

## General Overview

New Guidance Note: N-03300-GN2303-Notification Reporting and Recording Requirements

- One single guidance note – replaces the current separate guidance notes for notifications and reporting
- Includes requirements for Safety / Environment & Well Integrity
- Includes requirements for initial notifications and reporting requirements
- Supported by a number of templated documents:
  - N-03300-FM0831-Report of accident, dangerous occurrence or environmental incident (3/30 Day report)
  - N-03300-FM2299-Report of Harrassment
  - N-03300-FM2300-Monthly Operational Activities Report
  - N-03300-FM0928-Monthly Environmental Incidents Report
  - N-03300-FM2333-Notification of Vessel Becoming or ceasing to be facility or AOP
- The new Guidance Note provides instructions on how to complete the above forms
- Currently open for public comment on NOPSEMA website [Offshore Petroleum and Greenhouse Gas Storage \(Safety\) Regulations 2024 | NOPSEMA](#)



## Guidance Note – Notifications and Reporting

### Key changes – Amended 3 and 30 Day Report Template

N-03300-FM0831-Report of an Accident Dangerous Occurrence or Environmental Incident

- Existing form has been amended
- One report form now for all Safety, Environment and Well Integrity
- Replaces existing Well Integrity reporting form (N-03300-FM1635-Reporting Incidents in Relation to Well)
- Includes requirements for further information in respect to notifiable injuries

## Guidance Note – Notifications and Reporting

### Environment incidents – key changes

#### Monthly Environmental Reports:

- Removal of the need to provide a "nil" monthly report when there are no recordable incidents

#### Environment Reportable Incidents:

- Clarity that environmental incidents include those relating to socio-economic and cultural aspects (see definition of "environment" in the regulations)
- Highlights that the definition of reportable includes those with the "potential" for environmental damage (not just "actual").
- No prescription in the Environment Regulations on what is "reportable"
- Updated examples of the types of reportable incidents that should be considered by industry based on historical incidents and inspection findings

Any questions?



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## Continued engagement with industry



- FAQs continue to be updated on the webpage
- Multiple documents are currently open for comment on the NOPSEMA webpage
  - Access via [Offshore Petroleum and Greenhouse Gas Storage \(Safety\) Regulations 2024 | NOPSEMA](#).

NOPSEMA will also be holding regular information sessions on the following dates:

- ~~• Tuesday 18 March~~
- ~~• Tuesday 15 April – DNS, VANS~~
- ~~• Tuesday 20 May – Notifications and Monthly Reporting~~
- Tuesday 17 June – General FAQ post in force date of 12 June 2025
  - All contacts that have received an invite to a previous information session will be notified of the June session.



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