



MINUTES OF MEETING

Chair	Erica Smyth (Chair)	Minutes	[REDACTED]
Present	Trish Kerin (TK) via telephone; Jim Limerick (JL); Ken Fitzpatrick (KF); Melinda Hodkiewicz (MH); Tony Evans (TE); Stuart Smith (CEO)		
Apologies	Mike Lawson, Deputy Secretary, Department of Industry, Innovation and Science		
In attendance	Lisa Schofield, General Manager, Offshore Resources Branch, Department of Industry, Innovation and Science - Observer (Item 6) Derrick O’Keeffe, Head of Division, Safety and Integrity (Item 7 and 8)		

No.	Item
1.	Welcome and apologies
	The meeting commenced at 8:25am. The apology of Mike Lawson was noted. [REDACTED] welcomed [REDACTED] and [REDACTED] to the Advisory Board.
2.	Disclosure of interests/conflict of interest declarations
	No conflicts of interest were declared. As per the action item from the previous meeting, [REDACTED] provided members with a draft template to record conflict of interest declarations. Members discussed the types of interests that should be declared, with all agreeing to review the form and add their relevant information. ACTION: [REDACTED] to upload the form to the Objective Connect meeting folder. All members to update as appropriate.
3.	Confirmation of Minutes of Meeting 21
	[REDACTED] requested the second paragraph in the Disclosure of Interest section be amended to read [REDACTED] [REDACTED] queried the second bullet point on page three relating to the policy proposal for regulatory change to transparency and consultation provisions, and whether an outcome had been received. The CEO replied that discussions were continuing in relation to the public comment provisions. Members discussed whether the term should be “public notice” rather than public comment as titleholders are specifically required to undertake consultation with relevant persons prior to submission of an Environment Plan (EP). Members also discussed whether a pro-forma document could be developed for titleholders. This document could ensure all necessary information was captured and reported in a consistent fashion. It was felt such a template could be provided to the Australian Petroleum Production and Exploration Association (APPEA) to share with their members as an example of the type of information sought by the regulator.

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	<p>ACTION: CEO to discuss the suggestion with the Department of Industry, Innovation and Science (DIIS). [REDACTED] to also include a reference to this discussion in the letter to the Minister following this meeting.</p>
4.	<p>Actions Arising – Schedule of Actions Arising</p>
	<p>All items noted from Meeting 21 have been completed or will be discussed at this meeting.</p>
5.	<p>Correspondence for Noting</p>
	<p>The Board noted correspondence as circulated.</p>
6.	<p>NOPSEMA Quarterly Report</p>
	<p>Lisa Schofield joined the meeting at 08:50.</p> <p>[REDACTED] welcomed LS to the meeting and summarised the earlier discussion on the policy proposal on transparency in relation to the development of a template and the term public notice period. Members discussed that it was important that the document needs to identify what issues had been raised and how they were dealt with.</p> <p>[REDACTED] asked when APPEA’s consultation methodology was due. The CEO replied it was overdue but imminent. He also noted that NOPSEMA is hosting a transparency taskforce with input from industry to support the introduction of greater transparency.</p> <p>LS advised that DIIS was contributing to the taskforce in relation to the regulations and the broader communication awareness consultation provisions. LS added DIIS, NOPSEMA, APPEA and National Energy Resources Australia (NERA) could perhaps hold a joint workshop to facilitate discussion and community awareness.</p> <p>LS stated the challenge with increasing transparency and a public comment period is in balancing the expectations of the community and stakeholders with those of industry, as there was risk inherent in stakeholders believing they did not have all relevant information during the public comment period and not being able to see the entire EP until it had been accepted by NOPSEMA and published. [REDACTED] queried whether titleholders should be encouraged to release a draft of the whole EP. The CEO replied this is expected to be part of the transparency changes and is being taken into account by APPEA in their methodology. The CEO added NOPSEMA were developing reference cases that could be made available to the public and used as a starting point by titleholders.</p> <p>The CEO stated that some stakeholders believed NOPSEMA should respond to their concerns directly and resolve them with Industry. [REDACTED] stated it should be made clear that any comments during the notice period should go back to the titleholder prior to an EP being submitted to NOPSEMA. [REDACTED] noted that a public notice timeline that made it clear what the steps in the process were would be helpful.</p> <p>The CEO provided members with feedback from his attendance at the recent International Regulator’s Forum (IRF) mid-year meeting in Houston. Updates from the other leading IRF jurisdiction were as follows:</p> <p>[REDACTED]</p> <p>[REDACTED]</p>

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	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>The two themes identified for the forthcoming IRF AGM were decommissioning and dynamic positioning systems.</p> <p>The National Quarterly and NOPSEMA Operational reports for the period 1 January 2017 to 31 March 2017, were taken as read. There were no specific questions arising from the reports.</p> <p>The following points were noted:</p> <ul style="list-style-type: none"> • NOPSEMA is continuing to put significant effort into managing compliance for activities/assets subject to acquisition. [REDACTED] queried whether this was something that should be addressed via legislative change. LS stated this was likely as more acquisitions occurred and particularly in regards to assets nearing their end of life. LS agreed to a query from [REDACTED] that the matter was included in the letter to the Minister. • An environmental non-government organisation had recently called for individuals to lodge Freedom of Information requests to the Northern Australia Infrastructure Facility (NAIF) who had subsequently received more than 1000 applications. The CEO observed this sort of scenario may occur when new submissions relating to the Great Australian Bight are lodged. • The recent change of government in Western Australia presented a major opportunity in relation to conferral of powers. • Four NOPSEMA staff were impacted by the recent Federal government change to 457 visas. <p>LS left the meeting at 10:00am and members took a short break.</p>
7.	<p>Presentation - Introduction to Head of Division – Safety & Integrity</p>
	<p>Derrick O’Keeffe joined the meeting at 10:15am and provided a presentation encompassing his personal background, perspective on improving safety performance and risk-based inspection planning.</p> <p>Discussion took place on the topics of ageing infrastructure; NOPSEMA’s enforcement powers; the possible use of ISO55001 for safety cases that are coming up to their five year renewal term; NOPSEMA being more collaborative across jurisdictions as well as industry (i.e. inspect once and share results and making best practice more visible), and the importance of NOPSEMA earning its social license to regulate by demonstrating how it contributes to improvement in industry performance.</p>
8.	<p>Discussion: Where to from here with data analysis?</p>
	<p>Mr O’Keeffe then provided a presentation on data analytics.</p> <p>Discussion took place on the use of data and the opportunities that exist to initiate change within the industry to prevent major accident events. DOK provided background and</p>

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	<p>examples of IBM's machine learning and artificial intelligence program (WATSON) that is being used by Woodside.</p> <p>■ queried what industry was doing in relation to cyber security issues and whether they were included in safety cases and included during inspections.</p> <p>ACTION: DOK to provide a report on offshore cyber security and safety cases.</p> <p>DOK was thanked for very informative presentations and left the meeting at 11:40am.</p>
9.	<p>Any Other Business</p> <p>■ requested input from members on any other matters they wished to raise.</p>
9.1	<p>■</p>
9.2	<p>■ asked members to consider names of individuals with strong environmental credentials that could be forwarded to the Minister for consideration. ■ was noted as one possibility.</p> <p>ACTION: All to consider and advise ■ by the week commencing 19 June.</p> <p>■ advised the Minister was supportive of ■ nomination as ■ of the decommissioning submission to the Cooperative Research Centre.</p>
9.3	<p>■ queried whether a summary of the meeting with the Minister on Monday 15 May would be prepared.</p> <p>ACTION: ■ to prepare a short note and add to Objective Connect for members to review.</p>
9.4	<p>■ stated ■ would be visiting the UK later in the year and would be happy to meet with any organisations members considered to be beneficial. It was noted that relevant contacts can be provided by NOPSEMA with agencies like the HSE.</p>
9.5	<p>Members discussed the possible outcomes of future applications in the Great Australian Bight and what processes members should follow in the event they were targeted by social media campaigns.</p> <p>ACTION: ■ to provide members with background information and advice from the 2016 events.</p>
	<p>Meeting closed at 12:07pm</p> <p>Next Meeting: Wednesday 23 August 2017</p>
11.	<p>Post meeting note - Proposed topics for Meeting 23</p>
11.1	<p>Great Australian Bight – discussion with Head of Division, Environment</p> <p>Extend invitation to proponents for the proposed Decommissioning Cooperative Research Centre.</p>