Removal of existing facility operator from operator register

Form

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This form is to be used for operator deregistration for all facility types where these facilities have been registered for use in Commonwealth waters [Commonwealth Offshore Petroleum and Greenhouse Gas Storage (Safety) Regulations 2009, sub-regulation 2.4(2)] and Victorian designated coastal waters [Victorian Offshore Petroleum and Greenhouse Gas Storage Regulations 2021, sub-regulation 47(2)]. For operator deregistration for a facility registered for use in designated coastal waters of any State (other than Victoria) or of the Northern Territory, please refer to the relevant state or Northern Territory agency.

A request for the removal of an operator must be made by either:

* the current facility operator
* a titleholder in relation to the facility (includes pipeline licensee for Commonwealth and Victorian pipelines)
* the facility owner.

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| I {insert full name} being the {insert position title} of {insert name of facility operator, titleholder, owner or pipeline licensee} being the {owner/titleholder/facility operator/pipeline licensee – please select one} of, or in relation to, the {insert facility name} facility advise that {insert name of facility operator} has ceased to be the person who has, or will have, the day-to-day management and control of the facility, and therefore request that {insert name of facility operator} be removed from the operator register for the {insert facility name} facility.  To take effect from\*: {Click here to enter a date}.  \* For use only if the deregistration is to occur at a future date. Deregistration cannot be back-dated.  If deregistration is pending another party’s safety case acceptance, please indicate “to be advised”.  Signature: ................................................................. Date: {Click here to enter a date}  Postal address: {insert postal address including post code}  Email: {insert email address} |

**Notifications requesting removal of a registered operator from the operator register can be submitted**:

**Via Secure File Transfer:** <https://securefile.nopsema.gov.au/filedrop/submissions> or

**Via email:** [submissions@nopsema.gov.au](mailto:submissions@nopsema.gov.au)

**Notes**

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| 1 | Titleholder is defined in the Commonwealth Offshore Petroleum and Greenhouse Gas Storage (Safety) Regulations 2009, or the Victorian equivalent where applicable. |
| 2 | Hard copies are not required. |

**Privacy notice**

NOPSEMA collects your personal information so that it can administer the Offshore Petroleum and Greenhouse Gas Storage Act 2006 and associated regulations. If you do not provide your personal information, NOPSEMA will not be able to process this notification form.

NOPSEMA will not use or disclose your personal information for any other purpose without your consent, unless it is required or authorised by law, or relates to NOPSEMA’s enforcement activities.

Your personal information may be disclosed to the following organisations, entities or individuals:

* individuals who make a request under the Freedom of Information Act 1982
* the Australian National Audit Office and other privately-appointed auditors
* other law enforcement bodies (for example, the police or the coroner)
* NOPSEMA’s legal advisors.

NOPSEMA may occasionally be required to disclose information to overseas recipients in order to discharge its functions or exercise its powers, or to perform its necessary business activities.

Further information about how you can access, or seek correction to, your personal information is contained in NOPSEMA’s Australian Privacy Principles (APP) Privacy Policy at [nopsema.gov.au/privacy](http://www.nopsema.gov.au/privacy). If you have an enquiry or a complaint about your privacy, please contact NOPSEMA’s Privacy Contact Officer on (08) 6188 8700 or by email at [privacy@nopsema.gov.au](mailto:privacy@nopsema.gov.au).