NOPSEMA, HSRs and the Offshore Workforce

Joelle Mitchell
APPEA Health and Safety Representatives Forum
November 2012, Perth
• NOPSEMA
• Workforce involvement
• NOPSEMA Resources
  – for HSRs
  – for everyone
An Overview of NOPSEMA
Regulatory functions

- Monitor and Enforce
- Investigate

Compliance

- Promote
- Advise

Improvement

- Co-operate
- Report

Governance
Why Involve the Workforce?
Benefits of Workforce Involvement

- The workforce has the most direct contact with hazards and **know the problems first hand**
- Contributes to a **collaborative safety culture**
- Creates and maintains **positive working relationships**
- Helps **identify potential gaps** in safety management
• Reflects Lord Cullen’s recommendations

• Provisions for Workplace Arrangements
  – Designated Workgroups
  – Health and Safety Representatives
  – Health and Safety Committees

• Provisions for workforce involvement
  – OHS Policy
  – Workforce consultation agreement
  – Safety Case development (Regs)
NOPSEMA Resources for HSRs
• Audit of Registered Training Organisations seeking to be accredited
• Provide accreditation where appropriate
• Periodic ongoing audits to retain accreditation
• Co-sponsorship and organisation
• Presentations, participation in panel sessions, facilitation of workshop sessions
• Feedback forms and surveys
During Planned Inspections

- Inspectors meet with HSRs
  - Discuss how workforce consultation processes are working
  - Guidance to foster productive working relationships with facility management
  - Provide clarification and advice on OHS matters
You may want to prepare before the inspection:

- Discuss with other HSRs any issues to raise
- Copies of HSR or Committee meeting minutes
- Issues and actions closeout status
- Organise time to do a walk-around with the Inspector
After the Inspection

• Inspection Report issued to Operator
  – Contains conclusions, reasons for conclusions and recommendations

• Operator required to provide report to safety committees and HSRs as applicable
More Information on Planned Inspections

Operational Nomination & Registration
Safety Case
Inspections
Health and Safety Representatives
Reporting Accident and Dangerous Occurrence
Compliance and Enforcement
Diving Operations
Management of Occupational Health
Petroleum Safety Zones

GUIDANCE
Safety Case Guidance Note Project
National Programmes
Guidelines and Policy and Practice
Safety Alerts
Granting Exemptions
Safety Levy
Safety Resources

DISCLAIMER
Guidance and policy provided by NOPSEMA is not intended to operate as a substitute or replacement for the written legislative and regulatory requirements of any jurisdiction.

NOPSEMA receives safety guidance and alerts from a number of other Regulators and Industry Organisations.

Operator Registration

GLN007 - Criteria for Registration and Deregistration (125k)
GL0019 - Frequently Asked Questions on Operator Nomination (97k)
GL0253 - Facility Definition includes an associated offshore place (96k)
GN0519 - Replacement of a Registered Operator for an Operating Facility (102k)

Inspections

GL0047 - Role of Operator and Workforce in Planned Inspection (85k)
GL0059 - Team Selection for Planned Inspection (68k)

Assessment
HEALTH AND SAFETY REPRESENTATIVES

The legislative framework for offshore petroleum safety makes clear provision for workforce representation. The following guides and resources are provided to give an understanding of how they operate and sources of training that are available.

HSR HANDBOOK

NOPSEMA has developed a Health and Safety Representatives (HSRs) Handbook (HL191) to assist in the performance of their role.
The HSR Handbook has been updated to take account of the status of relevant legislation as at 1 January 2012. It will be updated to reflect legislation changes as they occur.

APPEA HSR AND SAFETY WORKFORCE FORUM 2012 – 12TH NOVEMBER

An annual national forum for petroleum industry HSRs has been held since the late 1990s. The main objective of this event is to provide an opportunity for HSRs from all jurisdictions to meet, exchange information and develop strategies to assist in the management of offshore safety issues in the workplace. NOPSEMA will participate in the 2012 APPEA HSR Forum in the Perth Convention and Exhibition Centre, Western Australia.

More details about the event can be found at: http://www.appeaforum.com.au/

TRAINING FOR HSRs

When personnel have been chosen by their designated offshore workgroup to represent them as HSRs, they will be required to attend a NOPSEMA accredited HSR training course.

Clause 29 of Schedule 3 to the Offshore Petroleum and Greenhouse Gas Storage Act 2006 (OPSSGA) states that: “A health safety representative for a designated work group must undertake a course of training relating to occupational health and safety that is accredited by NOPSEMA for the purposes of this clause.”

The employer of the HSR must permit the representative to take such time off work, without loss of remuneration or other entitlements, as is necessary to undertake the training.

INFORMATION FOR TRAINING PROVIDERS SEEKING TO BECOME A NOPSEMA ACCREDITED PROVIDER OF HSR TRAINING COURSES

The accreditation process comprises three main elements: review of the developed training material, review of the training provider’s organisation and personal integrity, followed by an on-site visit of the training premises. The main elements necessary for accreditation are:

- Training course material conforms to the endorsed training course outline and module descriptors (81%)
- Confirmation of Registered Training Organisation (RTO) status
- Experience in OHS and Training Health and Safety Representatives
- Knowledge of the Offshore Petroleum Industry

If the initial accreditation process is successful, these are follow up surveillance audits to provide ongoing verification.

ACCREDITED HSR TRAINING COURSE PROVIDERS

See the list of Accredited Training Providers currently accredited to provide Health and Safety Representative training courses to meet Clause 30 of Schedule 3 to the OPSSGA. Training providers not listed may not be accredited and are, therefore, unable to provide training that would comply with the OPSSGA.
The HSR Handbook
A guide for health and safety representatives in Australia’s offshore petroleum industry

2012

noplema.gov.au
Resources for Everyone
• Brief reports on safety improvement issues:
  – Summary of the issue
  – Why it is a problem
  – Key lessons and potential solutions

• Issues from inspections and investigations

• Alerts from other jurisdictions:
  – Federal and state OHS Regulators
  – Australian industry associations
  – International offshore petroleum OHS Regulators
  – International industry organisations
The Safety Case in Context
“An Overview of the Safety Case Regime”

- Safety Case Lifecycle Management
- Safety Case Content and Level of Detail
- Involving the Workforce
- Emergency Planning
- Safety Management Systems (SMS)
- Control Measures and Performance Standards
- ALARP
- Hazard Identification
- Supporting Safety Studies
- Risk Assessment
“The safety case should normally be prepared primarily by company personnel... Involvement of the company’s own personnel is the best way to obtain the full benefits within the company” (Lord Cullen, 1990)

- OPGGS(S) Reg. 2.11
  - Workforce consultation during safety case development and revision
  - Workforce involvement in hazard and risk identification
• 2011 APPEA HSR Forum workshop
  – 91 comments recorded

• Analysis and grouping:
  – What makes workforce involvement effective
  – Areas for improvement in workforce involvement

• Incorporated into Draft Guidance Note
• Involving the Workforce
  – Safety case development and revision
  – Formal Safety Assessment description
  – Facility description
  – Safety Management System description
• Open for comments until December 7
  – Comment template provided
• Consider comments December/January
• Workshops (if sufficient interest) Feb/March 2013
Draft Guidance Note
Access

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IN THIS SECTION

Accredited HSR training courses & providers.

QUICK LINKS

- Health and Safety Representatives (HSRs) Handbook (6151)
- Safety Case Guidance Note Project

This safety case guidance note project is a long term project which will progressively define guidance notes on safety case preparation.

Involving the Workforce

Draft available for comment 2 Nov -7 Dec 2012 to coincide with HSR Forum 2012
Comments will be considered in December 2012 /January 2013 and we will plan for workshops (contingent on comments) February/March 2013.

Industry Performance and KPIs

NOPSEMA continuously collects and summarises data on the safety performance of the industry, and on its own regulatory performance. A brief set of quarterly charts of significant key performance indicators (KPIs) are published and are updated quarterly. The Offshore Health and Safety Performance Report 2011 is also available on this page.
Thank you!
Questions?