

## Engaging with NOPSEMA

This table has been prepared to assist titleholders in getting the most out of engagement with NOPSEMA. For further advice, see NOPSEMA's [Duty holder Liaison Policy](#).

Not a titleholder but would like to talk to NOPSEMA about an environmental management matter? Please direct your enquiry to <mailto:information@nopsema.gov.au> for further assistance.

I want to talk to NOPSEMA about...	my current assessment / inspection	an environmental management issue, interpretation of the Environment Regulations or future submission	my company's performance this year	a complex or unforeseen circumstance
<b>How can I best prepare?</b>	<ul style="list-style-type: none"> <li>Have a list of items you need clarity on rather than offering solutions to issues</li> <li>If meeting, propose an objective and agenda items for discussion</li> <li>Attend with an open mind seeking to understand NOPSEMA's perspective</li> <li>Ensure the audience is across the details of the circumstance</li> <li>Focus on understanding the key issues that need clarification</li> </ul>	<ul style="list-style-type: none"> <li>Discuss the subject of the meeting with the NOPSEMA focal point who can ensure the right people get involved</li> <li>Work with the focal point to agree an agenda and objective, specify particular regulations to be discussed</li> <li>Prepare examples to aid discussion and provision of advice</li> <li>For those new to NOPSEMA, there are resources on the <a href="#">Environment Page</a> that will assist you in understanding NOPSEMA's regulatory approach. It is suggested that these are considered in preparing for a meeting.</li> </ul>	<ul style="list-style-type: none"> <li>Your focal point will gather feedback from the division and our records</li> <li>An agenda will be proposed by the focal point</li> <li>Gather feedback on experiences of NOPSEMA's Environment Division</li> </ul>	<ul style="list-style-type: none"> <li>Discuss the contextual details with an Environment Manager</li> <li>Interpret and consider the legislation as it applies to your circumstance</li> <li>Have a desired outcome that can be worked towards</li> </ul>
<b>What can I expect at a meeting if it is required?</b>	<ul style="list-style-type: none"> <li>Clarification on regulatory decisions and communications</li> <li>Specific advice about regulatory interpretation</li> <li>No regulatory endorsement of proposed solutions to issues</li> </ul>	<ul style="list-style-type: none"> <li>Direct access to NOPSEMA's experts</li> <li>General advice, often generated from written guidance</li> <li>An open dialogue about how to proceed in predictable circumstances</li> <li>No regulatory endorsement of a proposal</li> </ul>	<ul style="list-style-type: none"> <li>Data and statistics about titleholder specific environmental performance</li> <li>Comparison of environmental performance across industry</li> <li>An opportunity to share observations on performance (two-way feedback)</li> <li>To understand the future priorities of the Environment Division</li> </ul>	<ul style="list-style-type: none"> <li>NOPSEMA to provide you options and considerations for progressing the situation in compliance with the Environment Regulations</li> <li>An opinion on the simplest route to protect the environment from a regulatory perspective</li> </ul>
<b>What is a common objective for these meetings?</b>	<ul style="list-style-type: none"> <li>To clarify aspects of NOPSEMA's written communication on particular issues</li> <li>To understand why the decision was made</li> </ul>	<ul style="list-style-type: none"> <li>To seek mutual understanding on how NOPSEMA interprets the Environment Regulations</li> <li>To understand things NOPSEMA considers relevant to particular circumstances</li> </ul>	<ul style="list-style-type: none"> <li>To share information on performance and provide feedback</li> <li>To foster a constructive relationships with the Environment Division</li> </ul>	<ul style="list-style-type: none"> <li>To understand regulatory implications for particular pathways to resolve the particular circumstance</li> </ul>
<b>How often can you request these meetings?</b>	<ul style="list-style-type: none"> <li>As many times as it takes to receive clarity</li> </ul>	<ul style="list-style-type: none"> <li>As and when substantive issues arise</li> <li>Prior to a submission</li> </ul>	<ul style="list-style-type: none"> <li>Annually is ideal to allow a useful data set</li> </ul>	<ul style="list-style-type: none"> <li>As needed</li> </ul>
<b>Can I schedule these meetings in advance during the year?</b>	<ul style="list-style-type: none"> <li>No, these meetings only occur during assessments and after inspections</li> </ul>	<ul style="list-style-type: none"> <li>Not normally as they tend to be issue driven</li> <li>For companies with multiple activities can request quarterly placeholders be established</li> </ul>	<ul style="list-style-type: none"> <li>Yes, this is encouraged, contact your focal point</li> </ul>	<ul style="list-style-type: none"> <li>No</li> </ul>
<b>Who do I need to contact?</b>	<ul style="list-style-type: none"> <li>Your assigned Lead Assessor or Lead Inspector</li> </ul>	<ul style="list-style-type: none"> <li>Your assigned focal point</li> <li>The relevant A&amp;I Environment Manager if no focal point has been assigned. See <a href="#">NOPSEMA Organisational Chart</a></li> </ul>	<ul style="list-style-type: none"> <li>Your assigned focal point</li> </ul>	<ul style="list-style-type: none"> <li>The relevant A&amp;I Environment Manager</li> </ul>
<b>Who is likely to attend?</b>	<ul style="list-style-type: none"> <li>Your full assessment or inspection team and an Environment Manager where required</li> </ul>	<ul style="list-style-type: none"> <li>The relevant experts from NOPSEMA</li> <li>An Environment Manager</li> </ul>	<ul style="list-style-type: none"> <li>The focal point</li> <li>The relevant A&amp;I manager</li> <li>The Head of Division</li> </ul>	<ul style="list-style-type: none"> <li>The focal point</li> <li>The relevant A&amp;I Environmental Manager</li> </ul>